



To be completed by the classroom teacher:

Teacher/Advisor: _____ Class/Club: _____ Trip Date: _____
 Destination: _____ Leave Time: _____ Return Time: _____
 Cost of Trip: _____ Money Due By: _____ Type of Transportation: _____
 Spending Money: is encouraged is not encouraged/will not be necessary
 Special Clothing: _____
 Other: _____

RETURN THE BOTTOM PORTION OF THIS FORM

To be completed by the parent/guardian:

Destination: _____ Trip Date: _____
 Student's Name: _____
 On the day of the field trip, I can be reached at phone #: _____ Alternate Phone #: _____
 Emergency Contact-Name: _____ Phone #: _____ Cell #: _____
 Emergency Contact-Name: _____ Phone #: _____ Cell #: _____
 Check if any health conditions may affect your child while on the trip:
 ADHD Asthma Diabetic Epilepsy Heart Disease
 Severe Allergy: _____ Other: _____

Check appropriate medications that will accompany your child in accordance with School Policy 453-Student Health Services:

Reminders: All medication must be in original manufacturer's (OTC) or pharmacy-labeled (Rx) container. Written instructions must be on file for OTC (guardian) or Rx (guardian and physician). All prescription medication will be held by staff designated personnel.

ADHD Med	Diabetic Supplies	Epi-Pen	Inhaler	Other/OTC
Med Name: _____	Dose: _____	Time to be Given: _____	Repeat: _____	
Med Name: _____	Dose: _____	Time to be Given: _____	Repeat: _____	
Med Name: _____	Dose: _____	Time to be Given: _____	Repeat: _____	

Physician: _____ Phone #: _____ Hospital: _____

My child has permission to participate in the field trip described. The information provided on this form is accurate and complete to the best of my knowledge and may be shared with appropriate school and/or emergency personnel on a need to know basis. In the event of an emergency, the school officials are hereby authorized to take whatever action deemed necessary, in their judgment, for protecting the health of my child.

Parent/Guardian Signature: _____ Date: _____